



4.2.2 Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place



Vilas Tambe Woman's collage of Education has established policies and procedures to ensure proper utilization and maintenance of various physical, academic and support facilities including library, computer lab and classrooms. Utilization of Physical Infrastructure is important for carrying out various activities.

Physical facilities are used in the following manner.

Smart classroom and ICT Classroom:- There is one smart classroom and 3 ICT classroom equipped with LCD projectors which are used for regular teaching learning and conducting classes, competitions, offering certifications and guest lectures.

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Seminar Hall:- Seminar hall is used for organizing seminar, workshops, FDPs, competitions as well as cultural programmes.

Computer Lab:- Computer lab is equipped with 40 computers and internet facility . Computer centre is utilized for project work, online exam, exam form filling, conducting sessions related to MS-Excel, preparing presentations, NPTEL and other online courses.

Library:- The institute has spacious library and reading hall where student and faculty members sit, read and review books, magesines, newspapers and journals. In the timetable separate time slot is kept for library to inculcate reading habits among students.

Training and Placement Cell:- Placement related activities are carried out in training and placement cell.

Boys Common Room, Girls Common Room:- Boys and girls common room are used by students on regular basis for study, rest and some recreational activities.

Board Room :- Board Room is utilized for conducting meetings, FDP's and Staff Development Programs and presentations by teachers.




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Playground - Playground is used by students for playing outdoor games such as Cricket, Volleyball, Badminton, Football, Throwball, Tug of War etc.



System of Maintenance of the Physical Infrastructure:

There is infrastructure and maintenance policy in place to look after all maintenance and repair work. The maintenance of all electronic, mechanical and hardware and software is outsourced to respective vendor on call basis. The process of dead stock verification is carried out by the committee.

CCTV maintenance is outsourced to shree sai digital services

Computer lab maintenance is outsourced to Website hosting and annual maintenance of website is outsourced Elite software Pune

ERP Software Vriddhi is updated and maintained by Vriddhi software Ltd.

The maintenance service of Vriddhi library software is provided online through any desk or team viewer.

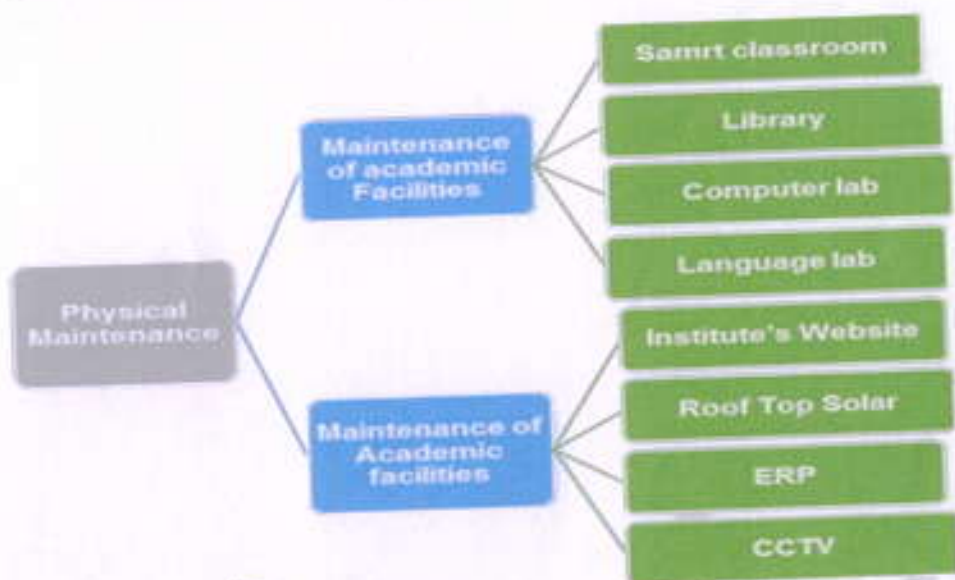
Smart classroom maintenance is outsourced to Shardatech Edu. Equipments Pvt.Ltd. Pune.

For Fire Fighting Equipments, maintenance is outsourced to Shree Shivkrupa Enterprises

Rooftop solar maintenance is outsourced to GK Energy Marketers PVT LTD . Photocopy machine maintenance is outsourced to Om systems .

Sanitary napkin vending machine is maintained by Sara equipments.

In this manner all academic and physical facilities are properly maintained in the institute.




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[Signature]
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